



## CHILD DEVELOPMENT CENTER

### Parent Enrollment Checklist

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Classroom: \_\_\_\_\_

Start Date: \_\_\_\_\_

#### **Initial on the line: (Forms issued by the CDC Program):**

\_\_\_\_\_ Welcome and Mission Letter

\_\_\_\_\_ Program Philosophy, Goals and Guidance Policy

\_\_\_\_\_ Early Learning Matters Curriculum

\_\_\_\_\_ LAAFB Child Care Agreement Fiscal year \_\_\_\_\_

\_\_\_\_\_ Childcare Permanent Record (AF Form 1181) and Instructions

\_\_\_\_\_ Childcare Fees (AF Form 2652)

\_\_\_\_\_ CDC Entry Access Policies and Agreement

\_\_\_\_\_ DAF CYP Health Assessment Survey

- Additional documents may be required to support each child's needs/accommodations.

\_\_\_\_\_ CACFP Meal Benefit Income Eligibility Packet Fiscal year \_\_\_\_\_

- CACFP Application Instructions and Program Letter

\_\_\_\_\_ Military and Family Consultant Authorization Form

\_\_\_\_\_ Earthquake List (Infant/ Pre-Toddler/Toddler/Preschool)

- Each child MUST have an earthquake kit at the time of enrollment.

#### **Documentation provided by Sponsor/ Guardian:**

o Copy of the child(ren)'s immunization records

\*\*The flu vaccine must be annotated on the record if in season. It is a requirement for children 6 months of age and older to receive this vaccine each fiscal year by 30 November. (AFI 34-144)

o Special Power of Attorney

\*\*If applicable: Deployed sponsor/ legal guardianship