



**Star Awards**  
 PRINTING & ENGRAVING  
 (310) 653-5334 • LA.Star.Awards@us.af.mil  
 www.LAFSS.com/LASA

Today's Date: \_\_\_\_\_ Organization: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date needed by:  Time:

5-Day minimum turn-around upon approval of proof

# Business Card Order Form

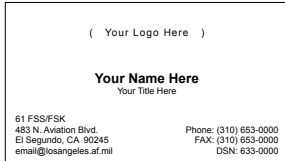
## 1 Select quantity

150 / \$35     250 / \$40     500 / \$60     1,000 / \$90

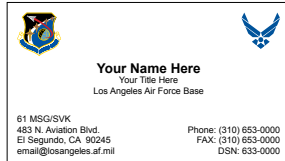
## 2 Select design

Reprint: \_\_\_\_\_

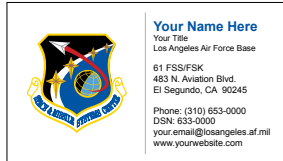
Sent File (send to LA.Star.Awards@us.af.mil)



1



2



3



4



5

## 3 Custom Design

Custom / \$15 each 30 min. (30 minute minimum)

## 4 Select paper

Gloss     Matte

## 5 Give us the details

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 6 Sign & Email to: LA.Star.Awards@us.af.mil

**Minimum turn-around time is 5 business days upon approval of proof.**  
**Additional time based on quantity of your order.**

All work is limited to two (2) proofs. Additional proofs will be charged at \$15 each. A minimum of 30 minute labor fee (\$15) is charged for any alterations of artwork including resizing, re-typing, etc. **This form does not guarantee job acceptance until you have been contacted by phone or email to verify that your job has been received.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Rush    Design: \_\_\_\_\_ Total Due: \_\_\_\_\_

Payment Method:  Cash     Check     Credit

PAID     Deposited on: \_\_\_\_\_