



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR FORCE  
WASHINGTON, DC



MEMORANDUM FOR SSC/CC  
SBD 3/CC  
AFSVC/CC

FROM: HQ USAF/AIS  
1040 Air Force Pentagon  
Washington DC 20330-1040

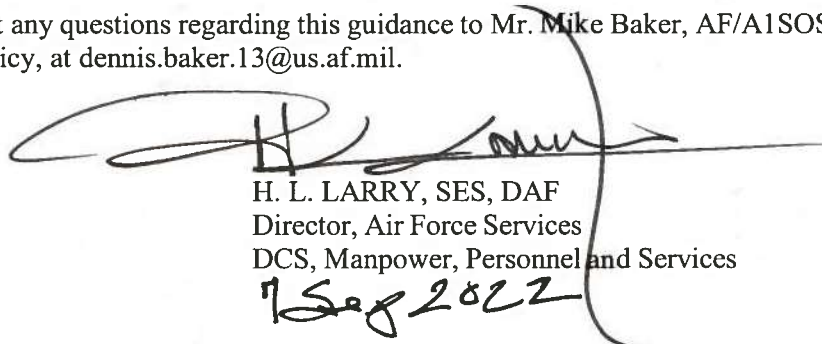
SUBJECT: Closure of AF Inns, Los Angeles SFB, California

References: (a) AFMAN 34-135, *Air Force Lodging and Air Force Laundry and Linen Exchange Programs*, 1 July 2019  
(b) Directive-type Memorandum (DTM) 18-007, *Conversion of DoD Temporary Duty and Permanent Change of Station Lodging to Fully Nonappropriated Fund Operations, Maintenance, and Construction*, 21 November 2018, Incorporating Change 1, 5 November, 2020  
(c) AFMAN 34-201, *Use of Nonappropriated Funds*, 25 June 2019

1. Consistent with Department of the Air Force (DAF) policy, as well as communications between the Air Force Mission Support Center (AFIMSC), the Air Force Services Center (AFSVC), Air Force Material Command (AFMC), and Space Systems Command (SSC), this memorandum officially transmits **approval** of AFSVC/CC's request to close the AF Inns lodging operation and dissolve the Nonappropriated Fund Instrumentality (NAFI) supporting lodging at Los Angeles SFB. This approval is in concert with the coordination provided by AFMC/CD on 29 Jul 22, "*I held this at my level for about 2 weeks to ensure coordination/views of others with all the affected installations. All have been coordinated.*"

2. To ensure an orderly stand down of the lodging operation, AFSVC, in coordination with Space Base Delta 3, must develop a closure plan and timeline. Request your teams work expeditiously to complete and finalize all necessary closure actions within six months of the date of this memorandum. For your convenience, the checklist for dissolving a NAFI is attached.

3. Please have your staff direct any questions regarding this guidance to Mr. Mike Baker, AF/A1SOS, Chief of DAF Sustainment Policy, at [dennis.baker.13@us.af.mil](mailto:dennis.baker.13@us.af.mil).



H. L. LARRY, SES, DAF  
Director, Air Force Services  
DCS, Manpower, Personnel and Services  
7 Sep 2022

Attachment:  
AFMAN 34-201, Atch 4 - Checklist for Dissolving a Nonappropriated Fund Instrumentality

cc: AF/A1 USSF/S1 AFIMSC/CC